

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

OCTOBER 18, 2011

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey. The meeting was called to order by Mr. Dangler, Board President, at 7:00 P.M.

A. ROLL CALL

Mr. Dangler - President	Mrs. Perez	Mr. Zambrano
Mrs. Beams - Vice President	Mr. Grant	Mr. Parnell
Mrs. George	Mrs. Critelli	Mr. Menkin

Administrators Present

Mr. Salvatore	Mr. Genovese	Mr. Penta
Mr. Freeman	Mrs. Valenti	Ms. Dudick

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Dangler, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Dangler made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C -2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board

SUPERINTENDENT'S REPORT

1. COMMITTEE MEETING REPORTS

A) PERSONNEL - TARA BEAMS Chair

Mrs. Beams discussed with the Board a tour of the districts website including the Personnel Department which she found to be incredibly helpful. It gave immediate access to health benefit information, licensing and credential information, open positions and a complete list of all of the staff by building location. Mrs. Beams stated that all of the districts policies are also available on line. The Committee also reviewed the 5 new job descriptions. There was discussion centered around creating a sick bank in conjunction with the unions request and how to keep it cost efficient while being able to offer additional sick days for some of our staff that may be dealing with catastrophic health situations.

Mr. Parnell asked for clarification on a sick bank.

Mrs. Beams – If a staff member were to exhaust all of their sick days, they would be able to get additional sick days from those who have donated their unused sick days into a bank. This would help the employee handle catastrophic illnesses.

Mrs. Beams also discussed the different observation tools that the administration is using.

Mr. Salvatore explained to the Board that there are 4 different models that the State is using for observing staff members. One is TAPP which was ruled out because of its tie to merit pay. The Committee reviewed the other 3 remaining observation tools and discussed their pros and cons, and at some point in the near future the Committee will vote on the one they feel is the best for the district.

Mr. Zambrano – Isn't the first observation for new teachers in October?

Mr. Salvatore – By the end of October there will have been two (2) observations. There are a total of six (6) for the full year.

Mrs. Beams suggested that perhaps at the Wednesday night Board meeting they could brief the public on the many different initiatives that the Committees are reviewing.

Mrs. Beams also mentioned that according to the negotiated LBAA contract, vacation days could be used in the first year.

Mr. Salvatore – This would alleviate the need for payment of unused vacation days when an employee retires.

Mrs. Beams discussed a proposal for a new evaluation tool to aid in the evaluation process of the Superintendent of Schools. She stated that Mr. Salvatore became Superintendent as of April 1, 2011 and has not been given any type of criteria that he will be measured by. The Board would like to align the Superintendents' evaluation with the New Jersey School Board's model which also ties into NJQSAC.

1. **COMMITTEE MEETING REPORTS (continued)**

B) **GOVERNANCE – MARY GEORGE Chair**

Mrs. Beams briefed the Board on the Governance Committee meeting explaining that they also reviewed the Board of Education web page. They discussed Board policies, the re-organization chart, the personal relationship policies which due to the numerous alterations will have to go back for a first reading. They also discussed the head injuries and concussion policy as well as a brief discussion on domestic partnerships as it relates to health benefits. The Board also discussed placing Board of Education meeting minutes on line and perhaps the Agenda as well. After a brief discussion, it was decided that the minutes would go on line beginning with the Re-organization meeting, and would stay active for a period of one year.

Mr. Salvatore reviewed the Agenda with the Board.

2. **INFORMATION ITEM**

The United States Department of Agriculture, Food and Nutrition Service, has awarded the Long Branch Middle School the “Gold Award of Distinction” in the Healthier US School Challenge. The Middle School is the first school in New Jersey to receive this award which is given for the schools commitment to healthy eating, nutrition education and physical activity.

3. **SCHOOL PRESENTATION**

The Middle School chorus and band will perform the school creed with songs and videos, while students share how they intend to make a difference this year.

4. **PRESENTATION OF AWARDS**

A) **AWARDING OF TENURE CERTIFICATES**

The Board and I would like to extend our congratulations to the following staff member who has attained tenure in the Long Branch Public Schools:

MARJORIE CHULSKY - Amerigo A. Anastasia School teacher, presented by Francisco Rodriguez

ACTION ITEMS

1. PERSONNEL

a) APPOINTMENT OF ACADEMY ADMINISTRATORS

I recommend the Board approve the appointment of **VINCENT MUSCILLO** as Academy Administrator at the High School at a prorated salary of \$80,000 effective October 20, 2011.

(UPC# 0010-01-HSACP-ACADPR) (Acct. #15-000-240-103-000-01-00)

I recommend the Board approve the appointment of **APRIL MORGAN** as Academy Administrator at the High School at a prorated salary of \$80,000 effective October 20, 2011.

(UPC# 0011-01-HSACP-ACADPR) (Acct. #15-000-240-103-000-01-00)

b) APPOINTMENT OF 10 MONTH VICE PRINCIPAL

I recommend the Board approve the appointment of **BRIAN DORGAN** as a 10 month Vice Principal at the Gregory School at a prorated salary of \$68,000 effective October 20, 2011.

(UPC# 1079-07-ELMPR-10MOVPP) (Acct. #15-000-240-103-000-07-00)

c) COUNSELING SUPPORT CONSULTANT

I recommend the Board of Education approve the employment of Murray Rubin to support student services at the High School from November 15, 2011 through June 1, 2012, for three days per week at a rate of \$125.00 per diem (no benefits).

DISCUSSION

Mrs. Perez – What are Mr. Rubin's qualifications?

Mr. Salvatore – He is a retired guidance counselor. He also holds many certifications. We used him many years ago to help students with college applications.

Mrs. Perez – Who would decide how to use him?

Mr. Salvatore – I will leave that up to Tara Puleio.

Mr. Grant – How many guidance counselors do we currently have for the seniors?

Mr. Salvatore – Three.

Mr. Grant - I would like to see more counselors.

Mr. Zambrano – I would like to see a larger pool of children who receive scholarships each year.

Mr. Salvatore – I am looking into that and looking to have a dinner in the Media Center to make the event more formal.

1. **PERSONNEL (continued)**

d) **EMPLOYMENT OF INSTRUCTIONAL ASSISTANTS – 2011-2012 SCHOOL YEAR**

I recommend the Board approve the appointment of the following individuals as instructional assistants effective : October 20, 2011

JENNA SICILIANO, Alternative Academy, at a salary of \$13.45/hr.
(Acct. #15-190-100-106-000-01-00) (UPC#0186-01-SEBDC-PARAPF)

Following a satisfactory performance over a three-month period, the above named individuals will be retained for the balance of the contractual year. This employment is contingent upon the successful completion of a medical examination required by the Board of Education.

e) **RESIGNATIONS**

I recommend the Board accept the resignation of the following individuals:

JESSICA ALONZO, Middle School Head Cheerleading Coach, effective September 23, 2011.

MARINA BASILE, Before/After School Activities Advisor/Tutor, effective October 3, 2011.

KAMILAH BERGMAN, Middle School Asst. Girls Basketball Coach, effective September 26, 2011.

PAMELA JONES, Speech/Language Specialist, effective December 22, 2011.

LONELL KLINA, Breakfast Monitor, effective September 23, 2011.

JUAN MARTINEZ, Weightroom Supervisor – a.m., effective September 30, 2011.

DEIRDRE MURRAY, Middle School Asst. Cheerleading Coach, effective September 26, 2011.

NICHOLAS TRANCHINA, Varsity Asst. Wrestling Coach, effective September 21, 2011.

KRYSTAL VANDUYSEN, Varsity Asst. Cheerleading Coach, effective September 22, 2011.

JENNA ZAMBRANO, Freshman Head Cheerleading Coach, effective September 22, 2011.

ELIZABETH WALL, High School Mathematics teacher, effective December 22, 2011.

JAMES HARPER, Amerigo A. Anastasia School teacher, effective October 19, 2011.

JAMES HARPER, Middle School basketball coach, effective October 19, 2011.

DISCUSSION

Mr. Salvatore – We have an individual resigning that has not been RICED. I cannot discuss too much information about them however, there was a screening issue therefore they cannot continue their employment. The individual has resigned but hopefully with remediation they will be able to come back at some point since their skills are extremely valuable to the district.

1. **PERSONNEL (continued)**

f) **INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify an intent to return from family/medical leave of absence for the following named individuals:

LINDA MANGO, High School teacher, effective October 31, 2011.

LISA VALENTI, Pupil Personnel social worker, effective October 10, 2011.

DENISE WOOLLEY, A.A. Anastasia School teacher effective November 7, 2011.

JONATHAN BARRATT, High School teacher effective November 1, 2011.

g) **FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

I recommend the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

LAUREN BLAND, JMF Early Childhood Learning Center instructional assistant, from November 28, 2011 to December 20, 2011.

ANTHONY MIGLIACCIO, Lenna W. Conrow School teacher, from November 7, 2011 through January 16, 2012.

SARAH KIM-CHOI, West End School teacher, from November 28, 2011 through March 28, 2012.

h) **FAMILY/MEDICAL/PERSONAL LEAVE OF ABSENCE WITH PAY**

I recommend the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

LAUREN BLAND, JMF Early Childhood Learning Center instructional assistant, from December 21, 2011 to December 22, 2011.

i) **FAMILY/MEDICAL/PERSONAL LEAVE OF ABSENCE WITHOUT PAY**

I recommend the Board approve/ratify a family/medical leave of absence without pay for the following named individual:

KELLY VARGAS, A.A. Anastasia School teacher, without pay from January 18, 2012 through April 2, 2012.

JAMIE SANDERS, Middle School teacher, without pay from October 11, 2011 through January 26, 2012.

SARAH KIM-CHOI, West End School teacher, without pay from March 1, 2012 through June 30, 2012.

MELINDA D'AMELIO, Lenna W. Conrow School instructional assistant, without pay from October 28, 2011 through February 28, 2012.

JOSEPH CRISTOFARO, Maintenance person without pay from November 1, 2011 through November 30, 2011.

j) **TEACHING ACADEMIC SKILLS THROUGH MUSIC**

I recommend the Board approve the employment of Dr. Laura Wilson to teach Academic Skills Through Music at the Lenna W. Conrow School's preschool program from September 27, 2011 through June 17, 2011 at a negotiated per diem rate (no benefits).

1. **PERSONNEL (continued)**

k) **COACHING APPOINTMENTS - FALL 2011-2012 SCHOOL YEAR**

I recommend the Board approve/ratify the following fall coaching positions for the 2011-2012 school year at a rate of \$915.00 for the individuals listed below:

ELEMENTARY SCHOOLS

A.A.ANASTASIA SCHOOL

Fitness Club Advisor

Jill Careri

AUDREY W. CLARK SCHOOL

Fitness Club Advisor

Maria LaSalle

GREGORY SCHOOL

Fitness Club Advisor

Edna Newman

Fitness Club Advisor

Stephanie Prosser

WEST END SCHOOL

Fitness Club Advisor

Katie Wachter

DISCUSSION

Mrs. Beams – I would like a description of what a Fitness Club Advisor is?

Mr. Salvatore – It is designed to develop skills in children in grades 1 – 3 giving them an introduction to the different sports.

Mr. Penta – We are currently doing something like this in grades 4 – 6 and we are looking to reach children at an earlier age.

Mr. Salvatore – We may also look into bringing back a late bus in order to increase participation.

l) **COACHING APPOINTMENTS - WINTER 2011-2012 SCHOOL YEAR**

I recommend the Board approve/ratify the following fall coaching positions for the 2011-2012 school year:

HIGH SCHOOL

Girls Basketball

Varsity Asst. Coach

Kamilah Bergman

Step 6

\$3,572.00

ELEMENTARY SCHOOLS

\$915.00

A. A. ANASTASIA SCHOOL

Girls Basketball Coach

Melissa Christopher

Boys Basketball Coach

Shawn O'Neill

Cheerleading Coach

Lucky Wiggins

Volleyball Coach

Gina Keagle

1. **PERSONNEL (continued)**

l) **COACHING APPOINTMENTS - WINTER 2011-2012 SCHOOL YEAR (continued)**

ELEMENTARY SCHOOLS (continued)

AUDREY W. CLARK SCHOOL

Girls Basketball Coach	Allison Peduto
Boys Basketball Coach	Brandon Langley
Cheerleading Coach	Teresa LaGaipa
Volleyball Coach	Noelle Fabrizio

GREGORY SCHOOL

Girls Basketball Coach	Laura Lazzati
Boys Basketball Coach	Jeremy Martin
Cheerleading Coach	Melilssa Ciaglia-Joyce
Volleyball Coach	Edna Newman

WEST END SCHOOL

Girls Basketball Coach	Lisa Roesch
Boys Basketball Coach	James Reilly
Cheerleading Coach	Maria Manzo
Volleyball Coach	Kalliopi Stavrakis

m) **STIPEND POSITION – 2011-2012 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend positions for the 2011-2012 school year:

DISTRICT

Athletic Event Workers

David Bass
Donna Cianflone
Andrew Critelli
Ralph DeFillipo
Cesare Iengo
Terrence King

per Athletic Event Fee Schedule

Anthony Magliaro
Angela Olivadotti
Nicholas Tranchina
Michelle Velazquez
Jessica Wegelin
Pauline Laws

Black Seal Boiler License

Peter Buchanan
Abel Daza
Charles Dukes, Sr.

\$534.05

Genaro Feliciano
Pietro Laugelli

New Teacher Mentors

Roxana Alonzo
Lee Carey
Samantha Covert-Pinca
Louis DeAngelis
Desmond Dunkley
Sandra Eagle
Jennifer Elgrim
Kristin Faye
Dawn Graham

\$550.00

Brenda Itzol
Mary Jensen
Michelle Lapiana
Meredith Miller
Salome Monteiro
Robin Reinhold-Canneto
Melissa Rizzo-Carpenter
Sgt. William Wilson
Jessica Howard

1. **PERSONNEL (continued)**

m) **STIPEND POSITION – 2011-2012 SCHOOL YEAR (continued)**

<u>Building Security</u>	\$15.00/hr
David Bass	Terrence King
Dorothy Bowles	Janice Martin
Kimberly Crosby	Michael Mazza
Joseph DeFillipo	Cynthia Murphy
Ralph DeFillipo	Ruby Nazon
H. Sue Harrison	Tiffany Popo
Cesare Iengo	Peter Spina
Kimberly Jones	James Sweeney
Michael Jones	Juliette Trombetta
Terry Johnson	Carlos Vega
Chad King	

<u>Mischief Night & Halloween Night Security</u>	\$15.00/hr
Kamilah Bergman	Cesare Iengo
Dorothy Bowles	Sean Kelly
Mary Boyce	Terrence King
Cynthia Branch	Janice Martin
Alfred Burrell	Cynthia Murphy
Howard Coleman	Marisa Rodriguez
Jill Creveling	

<u>Adult Evening School Advisor</u>	
Monica Verdadeiro	\$29.87/hr

<u>Adult Evening School Teachers</u>	\$24.21/hr
Barbara Howard	
Dina Mattia	
Wallace Morales	

<u>Adult Evening School Parent Instructional Assistants</u>	\$11.33/hr
Carmen Garcia	
Esther Morales	
Ruth Rodriguez	

HIGH SCHOOL

<u>After-school High School for Credit Course</u>	
Salome Monteiro	\$4,915.00

<u>Bilingual After School Tutorial Teachers</u>	\$24.21/hr
(Oct. 18, 2011-Apr. 5, 2012)	
James Anthony	Kelly Wiggett

<u>Choral Advisor</u>	\$1,566.00
Howard Whitmore	

<u>Poetry Club</u>	\$643.00
Nicole Greene	

1. **PERSONNEL (continued)**

m) **STIPEND POSITION – 2011-2012 SCHOOL YEAR (continued)**

ELEMENTARY

After School Tutor/Advisor (French Club for 5th Graders @ Gregory School)

Anne-Sophie Delaunay-Lehman

Volunteer

Breakfast Monitors

Roszita Tatum (AAA)

\$13.08/session

DISCUSSION

Mr. Freeman explained to the Board that the stipend for the After School High School for Credit course is designed to help ESL students obtain the necessary credits for graduation.

n) **DISTRICT TRAININGS**

I recommend the Board approve/ratified the attendance of the following individuals listed:

Common Core for Instructional Leaders

August 25, 2011

Nemeil Navarro

Ramapo for Children

August 25, 2011

H. Sue Harrison

School Website Training

August 26, 2011

Sarah Kaplan

Algebra I Training w/LL Teach

September 22, 2011 & October 27, 2011

Sean Carrigan

Karen Rock

Caterina Servido

Algebra II & Geometry w/LL Teach

October 11, 2011, November 22, 2011

& December 5, 2011

Desmond Dunkley

Nemeil Navarro

Sandra Eigel

Karen Rock

Juan Gonzalez

Jesse Rosenbaum

Brett Igoe

Caterina Servidio

Mary Jensen

Karen Shih

Kristen Mahon

Elizabeth Wall

o) **SUBSTITUTE TEACHERS**

Mikal Calister-Kuhi

Kathryn Lockwood

John Corbin

Claire L. Lomack-Phelps

Telma Cronin

Vincent Noviello

Ethel Fairley

Alexander Sinkovich

Elizabeth Imbriacco

Cecelia Sisti

Aaron Karstadt

Jack Stoval

Rachael Liberman

Eunice Washington

Alissa Gallo

Lauren Prosser

1. **PERSONNEL (continued)**

p) **SUBSTITUTE BUS DRIVERS**

Dominick Azzarone

q) **SUBSTITUTE CUSTODIANS/MAINTENANCES**

David Brown

Robert Medina

r) **SUBSTITUTE SECRETARIES**

Alejandra Cowan

s) **SUBSTITUTE INSTRUCTIONAL ASSISTANT**

Nicole Sims

Margaret Briscione

Helen Tabora

Denise Valentino

t) **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change of training level for the following individuals, effective November 1, 2011:

MELANIE MONTEIRO-ROVINSKY, Joseph M. Ferraina Early Childhood School teacher, to move to Bachelors' + 30 level of the teachers' salary guide.

TRISTIN FLECK, Middle School teacher, to move to Bachelors' + 30 level of the teachers' salary guide.

JEREMY JULIO, High School teacher, to move to Bachelors' +30 level of the teachers' salary guide.

u) **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conference indicated (**APPENDIX D**).

2. **APPROVAL OF MONTHLY REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute.

DISCUSSION

Mr. Salvatore – There were 27 investigations, of which 14 incidents were classified under HIB. All of the students involved have received consequences.

3. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated on the attached list (**Appendix E**).

4. **APPROVAL TO MODIFY THE SECTION 125 PLAN**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, New Jersey public law Chapter 78 authorized the creation of a Section 125 plan to include a flexible spending account, herein referred to as "FSA" and,

WHEREAS, the Board of Education currently has a Section 125 plan in effect and wishes to modify it to incorporate the terms of Chapter 78 with regards to a FSA and,

WHEREAS, Brown and Brown Benefit Advisors, Inc. is the districts broker of record and is recommending Ameriflex, LLC to aid the Board in the administration of the FSA;

NOW THEREFORE BE IT RESOLVED, that the Board modify their existing Section 125 plan to incorporate terms and conditions of a FSA effective January 1, 2012.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: October 19, 2011

DISCUSSION

Mr. Salvatore explained to the Board the benefits of the Flexible Spending Account to our employees.

5. **APPROVAL TO ENTER INTO AN AGREEMENT WITH WEC RESOURCE GROUP, LLC**

I recommend the Board approve entering into an agreement with WEC Resource Group, LLC to provide counseling, remediation and intervention services to High School, Middle School and Alternative School students as required by the Anti-Bullying Bill of Rights Act of 2011. These services will consist of two sessions per month at a cost not to exceed \$300.00 per session.

DISCUSSION

Mr. Salvatore – This is a program that will help in the remediation of bullying for a modest amount of money.

6. **AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH SYLVAN LEARNING CENTER – EATONTOWN FOR SUPPLEMENTAL EDUCATIONAL SERVICES**
I recommend the Board authorize the entering into an agreement with Sylvan Learning Center. Sylvan Learning Center will provide supplemental services in reading and mathematics for Long Branch students per the NCLB mandate. The agreement will remain in effect until August 31, 2012 and the cost will not exceed \$1,429.00 per student.
7. **AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH PREFERRED TUTORING SERVICES FOR SUPPLEMENTAL EDUCATIONAL SERVICES**
I recommend the Board authorize the entering into an agreement with Preferred Tutoring Services. Preferred Tutoring Services will provide supplemental services by implementing an After School Program providing instruction in language arts and mathematics at a cost not to exceed \$1,429.00 per student.
8. **AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH 1 TO 1 TUTOR, LLC FOR SUPPLEMENTAL EDUCATIONAL SERVICES**
I recommend the Board authorize entering into an agreement with 1 to 1 Tutor, LLC who will provide supplementary educational services for Long Branch students per the NCLB mandate, at a total cost not to exceed \$1,429.00 per student.
9. **AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH AMERICAN TUTOR, INC. FOR SUPPLEMENTAL EDUCATIONAL SERVICES**
I recommend the Board authorize entering into an agreement with American Tutor, Inc. who will provide supplementary educational services for Long Branch students per the NCLB mandate, at a total cost not to exceed \$1,429.00 per student.
10. **APPROVAL TO HIRE BIRDSALL SERVICES GROUP**
I recommend the Board approve the hiring of Birdsall Services Group for the purpose of reviewing and upgrading the electrical distribution system upgrade at the Middle School at a cost not to exceed \$9,500.00.
11. **APPROVAL OF TIENET MAXIMUS MAINTENANCE SUPPORT AGREEMENT**
I recommend the Board approve the maintenance support agreement between the Long Branch Public Schools and TIENET MAXIMUS for customer support services and maintenance for the special education reporting system. This agreement will be in effect from 9/1/2011 to 8/31/2012, at a cost not to exceed \$15,926.06.
12. **APPROVAL OF TRANSPORTATION JOINTURE WITH MOESC**
I recommend the Board approve transportation routes for Out of District Special Education and Non-Public students with Monmouth-Ocean Educational Services Commission for the 2011-2012 school year at an estimated cost of \$469,000.00.
13. **APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2012**
I recommend the Board renew the contract with Sodexo for the 2011/2012 school year with a base guarantee of \$265,678.49, general and administrative charge of \$.1224 and a management fee of \$.0765.

DISCUSSION

Mrs. Perez – Is Sodexo the only company we can look to for food for different events?

Mr. Salvatore – No. I understand that occasionally people want to look at other alternatives to purchase items for re-sale. We are looking into this but we must be mindful of certain Board of Education policies as well.

14. **AUTHORIZATION TO ACCEPT THE MORRIS AVENUE SCHOOL ROOF RESTORATION AND COPING REPLACEMENT BID**

The following bids for the Morris Avenue School Roof Restoration and Coping Replacement bid were received:

	<u>BID AMOUNT INCLUDING WARRANTY</u>
Arch Concept Construction Inc.	\$416,200.00
Arista Builders & Designers	\$160,300.00 - withdrawn
BMV Group	\$313,000.00
E. R. Barrett Inc.	\$264,600.00
G&M Eastern Contracting	\$333,000.00

I recommend the Board accept the lowest responsible bid of **E. R. Barrett Inc.** in the amount of **\$264,600.00**.

15. **POLICY COMMITTEE MEETING – SECOND & FINAL READING**

The following items were agreed upon by the consensus of the Policy Committee and are recommended for the second and final reading to the full Board for approval.

Regulation

#5511 – Pupil Dress Code

16. **APPROVAL OF PRE-SCHOOL AUDIT FINDINGS AND CORRECTIVE ACTION PLAN**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Office of Fiscal Accountability and Compliance (herein referred to as “OFAC”), reviewed certain procedures and practices regarding the Districts early childhood program and,

WHEREAS, in accordance with their review, they have determined that Board policy notwithstanding regarding non resident 3 and 4 year old children may only attend the district pre-school program under the provision of 6A:13A:2.1 and,

WHEREAS, their review covered FY10 and FY11 and,

WHEREAS, their findings generated a State aid reduction of \$150,657.87 and,

WHEREAS, after consultation with OFAC by district officials it was determined that since the change in code was adopted in FY10 and was not published previously in the Gann Law Book, NJ Administrative Code titled 6 and 6A for which the district relies on in its management of the school district and,

WHEREAS, OFAC has agreed that the Board would file an appeal for FY10 without prejudice and would assume responsibility for FY11,

16. **APPROVAL OF PRE-SCHOOL AUDIT FINDINGS AND CORRECTIVE ACTION PLAN (continued)**

NOW THEREFORE BE IT RESOLVED, that the Board of Education will direct the Superintendent of Schools and the School Business Administrator to file an appeal with OFAC for FY10 and will accept the findings for FY11 in the amount of \$56,657.53 and,

BE IT FURTHER RESOLVED, that the Board direct the Superintendent of Schools and the School Business Administrator to submit the Corrective Action Plan to OFAC.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: October 19, 2011

DISCUSSION

Mr. Salvatore gave an in depth discussion regarding the Pre-School findings and the audit.

Mr. Salvatore – Originally the State was looking for a refund of \$150,657.87 which encompasses 2 fiscal years. This would truly be unfair due to the fact that the first year that the law had changed, it was not published in the New Jersey Administrative Code 6A which are the regulations the Board uses to govern itself. Now it appears that we can appeal that fiscal year saving the Board \$97,000.34, but the Board may be responsible to pay \$53,657.53. However, I am not convinced that we shouldn't appeal the entire sum. I will contact a representative from the State tomorrow and if there is the opportunity for a successful appeal for all of it, then this resolution will change. If not, the resolution will stand for tomorrow night.

17. **APPROVAL OF KLC TO PROVIDE CHILD CARE SERVICES**

I recommend the Board approve the services of Knowledge Learning Corporation to provide child care for all non-resident 3 and 4 year old children of the district.

18. **APPROVAL OF RESOLUTION FOR PAYMENT APPLICATION TO RAI, INC**

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Board of Education has authorized the School Business Administrator, with Bond Counsel, to secure financing for the solar project which was properly bid and awarded on February 23, 2011; and,

WHEREAS, the Board of Education duly adopted a Resolution on February 23, 2011 authorizing the School Business Administrator to borrow funds for the solar project; and,

18. **APPROVAL OF RESOLUTION FOR PAYMENT APPLICATION TO RAI, INC**
(continued)

WHEREAS, from time to time payment requests will come in from RAI, Inc. for the purpose of payment for goods and services that have been rendered or received; and,

WHEREAS, payment applications in an amount of \$957,530.47 have been requested by RAI, Inc.; and,

WHEREAS, final approval and certification by the Board's engineer for all materials delivered and stored and work performed in accordance with our contract has been received,

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorize the Business Administrator and Superintendent to execute the payment request form and to deliver same to First Hope Bank and the Board of Education for the amounts certified by the engineer as payment to RAI, Inc.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: October 19, 2011

19. **APPROVAL TO ADJUST THE BUDGET**

I recommend the Board approve the following:

RESOLUTION

WHEREAS, the Board of Education of the City of Long Branch, in the County of Monmouth ("Board"), has received notice of an increase in State Aid for FY2012 in the amount of \$4,336,835. for the General Fund, and an increase of \$310,500. in Pre-School Education Aid, and

WHEREAS, the following adjustments to revenue and appropriations are listed below,

Revenue

	FY12 Original	FY12 Revised	Change
Equalization Aid	\$ 30,619,778	\$36,840,264	\$ 6,220,486
Transportation Aid	\$ 663,466	\$ 606,569	\$ (56,897)
Special Education Aid	\$ 2,401,408	\$ 2,603,360	\$ 201,952

19. **APPROVAL TO ADJUST THE BUDGET (continued)**

Security Aid	\$ 1,644,867	\$ 1,845,271	\$ 200,404
Adjustment Aid	\$ 2,229,110	\$ -	\$ (2,229,110)
	<u>\$ 37,558,629</u>	<u>\$41,895,464</u>	<u>\$ 4,336,835</u>

Preschool Education Aid	\$ 10,882,800	\$11,193,300	<u>\$ 310,500</u>
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Total Revenue			<u><u>\$ 4,647,335</u></u>
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Appropriation

11-000-251-832	\$ 382,561
12-000-400-721	\$ 2,580,000
11-000-223-320	\$ 255,588
11-190-100-320	\$ 28,460
11-190-100-610	\$ 290,759
12-000-400-450	<u>\$ 1,109,967</u>

Total Appropriation	<u><u>\$ 4,647,335</u></u>
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NOW THEREFORE BE IT RESOLVED, that the School Business Administrators be directed to make the necessary adjustments and submit to the County Office for their final approval

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: October 19, 2011

20. **RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2011-2012 SCHOOL YEAR**

I recommend the Board approve the following resolution.

RESOLUTION

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

20. **RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2011-2012 SCHOOL YEAR (continued)**

WHEREAS, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Long Branch Board of Education desires to authorize its purchasing agent for the 2011-2012 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Passenger Vehicles: Automobiles, Vans and SUV's	Warnock Automotive, Inc.	78762

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:
Nays:
Absent:
Date: October 19, 2011

21. **PLACEMENT OF ATYPICAL HOMELESS STUDENTS FOR THE 2011-2012 SCHOOLYEAR**

I recommend the Board approve/ratify the placement of the following homeless students for the 2011-2012 school year:

EDISON TOWNSHIP PUBLIC SCHOOLS
EDISON, NEW JERSEY

Tuition: \$1,048.80/Month
Transportation: Cost to be determined
Effective Dates: 9/7/11 – 1/6/12

ID #11000887, non-classified student.

OCEAN TOWNSHIP SCHOOL DISTRICT
WARETOWN, NEW JERSEY

Tuition: \$27,380.32/Year
Transportation: Cost to be determined
Effective Dates: 9/12/11 – 6/30/12

ID #01003574, classified as Eligible for Special Education and Related Services.

Tuition: \$15,014.56/Year
Transportation: Cost to be determined
Effective Dates: 9/12/11 – 6/30/12

ID #80100033, non-classified student.

21. **PLACEMENT OF ATYPICAL HOMELESS STUDENTS FOR THE 2011-2012 SCHOOLYEAR (continued)**

NOTE: The students have registered with their respective school districts as homeless. Fiscal responsibility shall lie with the Long Branch Board of Education as the district of origin for their educational costs as records indicate the students' last permanent residence was Long Branch.

22. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS**

I recommend the Board approve/ratify the placement of, and provide transportation for the following student for the 2011-2012 school year:

BOSTON HIGASHI SCHOOL
RANDOLPH, MASSACHUSETTS

Tuition: \$184,327.35/Year/Student
Residential Facility
Effective Dates: 7/1/11 – 6/30/12

ID #09002258, classified as Eligible for Special Education and Related Services.
NOTE: Student's placement includes the 2011 Extended School Year Program.

COLLIER SCHOOL
WICKATUNK, NEW JERSEY

Tuition: \$47,728.80/Year/Student
Transportation
Effective Dates: 10/13/11 – 6/14/12

ID #01000497, classified as Eligible for Special Education and Related Services
NOTE: A Child Study Team recommendation.

DCF REGIONAL SCHOOL/BERGEN CAMPUS
PARAMUS, NEW JERSEY

Tuition: State Aid Deduction
Residential Facility
Effective Dates: 9/19/11 – 6/29/12

ID #01001066, classified as Eligible for Special Education and Related Services
NOTE: Placement was made by Monmouth Cares.

23. **PLACEMENT OF A STATE RESPONSIBLE STUDENT**

I recommend the Board approve the placement of a State responsible student who was placed in our district by the State of New Jersey Department of Children and Families/Office of Education. The Long Branch school district will be reimbursed as follows:

CPC/HIGH POINT ADOLESCENT SCHOOL
MORGANVILLE, NEW JERSEY

Tuition: \$340.00/Day
Transportation: \$50.13/Day
Effective Dates: 9/8/11 – 6/30/12

ID #09500216, classified as Eligible for Special Education and Related Services.
NOTE: This article is to add the reimbursement of transportation. Tuition cost was previously approved on the Board's agenda of 9/21/11.

24. **PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement of home instruction for the following students:

ID #06500951, non-classified student.

NOTE: An administrative request due to substance abuse concerns.

ID #01000342, classified as Eligible for Special Education and Related Services.

NOTE: An administrative request due to substance abuse concerns and a recommendation of an out of district placement by the Child Study Team.

ID #01000320, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation for a new out of district placement.

ID #90600007, non-classified student.

NOTE: An administrative request pending an alternative placement.

ID #90850091, non-classified student.

NOTE: Student has a medical condition.

ID #100800054, non-classified student.

NOTE: Student has a medical condition.

ID #06002739, non-classified student.

NOTE: Student has a medical condition.

ID #06002337, classified as Eligible for Special Education and Related Services.

NOTE: As per an administrative request due to substance abuse concerns.

ID #90600004, classified as Eligible for Special Education and Related Services.

NOTE: Student is currently receiving home instruction with an in-district instructor while awaiting placement to Touchstone Hall due to a medical condition. Educational services at Touchstone will be provided by Bergen County Special Services School District at a rate of \$60.00/hour for 10 hours per week.

ID #12000341, classified as Eligible for Special Education and Related Services.

NOTE: As per an administrative request due to substance abuse concerns and a recommendation of an out of district placement by the Child Study Team.

ID #120500012, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation due to a 10-day suspension.

ID #1105400047, classified as Eligible for Special Education and Related Services.

NOTE: Pending an out of district placement as recommended by the Child Study Team.

25. **TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the termination of home instruction for the following students for the 2011-2012 school year:

ID #05003877, non-classified student.

NOTE: Student is medically clear to return to school.

ID #08000456, non-classified student.

NOTE: Student is medically clear to return to school.

ID #08001190, non-classified student.

NOTE: Student is medically clear to return to school.

26. **TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION FOR THE 2011-2012 SCHOOL YEAR PROGRAM**

I recommend the Board approve/ratify the termination of, and discontinue transportation for the 2011-2012 school year for the following students:

WOODCLIFF ACADEMY
WALL, NEW JERSEY

Tuition: \$48,075.88/Year

Transportation

Effective Date: 9/21/11

ID #01000320, classified as Eligible for Special Education and Related Services.

NOTE: Student placed on Home Instruction pending an alternate out of district placement as recommended by the Child Study Team.

KIVA HIGH SCHOOL
TINTON FALLS, NEW JERSEY

Tuition: \$10,000.00/Year

Transportation

Effective Date: 9/27/11

ID #06002816, classified as Eligible for Special Education and Related Services.

NOTE: Parent withdrew student from the district. The student will enroll at Brookdale Community College to obtain a GED.

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$46,187.84/Year

Transportation

Effective Date: 10/13/11

ID #110500060, classified as Eligible for Special Education and Related Services.

NOTE: Student is currently incarcerated in the Middlesex Youth Detention Center.

27. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve/ratify the following corrections/revision to minutes indicated:

September 21, 2011

CHANGE OF TRAINING LEVEL - , Kirsten A. Coughlin, Gregory School, to BA + 30 level of the teachers' salary guide, should have read MA level of the teachers' salary guide.

BLACK SEAL BOILER LICENSE – Rescind stipend. Jose Lora does not hold this license.

STUDENT COUNCIL ADVISOR – Megan Mazza, Middle School Student Council Advisor from Step 3 at \$4,594.00. This should have read Step 3 at \$2,174.00.

August 17, 2011

APPROVAL OF TRANSPORTATION ROUTES – The Lenna W. Conrow School route was listed at a total cost of \$17,400. for 116 days maximum. This should have read \$17,331. for 109 days maximum.

July 20, 2011

APPLICATION FOR FAMILY/MEDICAL LEAVE OF ABSENCE -

Kelly Vargas, Amerigo A. Anastasia School teacher effective dates should have read October 11, 2011 through January 17, 2012 using sick days and January 18, 2012 through April 2, 2012 without pay.

June 22, 2011

ATTENDANCE AT CONFERENCES / MEETINGS – Josette Nogueira, Kathleen Celli and Carmen Vega were approved to attend the FEA Legal One Series workshop in West Milford, New Jersey on August 29 – 30, 2011. Due to the hurricane the workshop was cancelled and has been re-scheduled for October 31, 2011 and November 28, 2011.

May 25, 2011

STUDENT TEACHER/INTERN PLACEMENT –

Monmouth University – Spring 2012 – January 18 – April 27, 2012

Natalie Benna (Spring) AAA Kristin Ciccone/grade4

This should have read at the Audrey W. Clark School with Lauren Sweet/grade 3.

This should have read at the Anastasia School with Lauren Sweet/Grade 3

March 23, 2011

STUDENT TEACHER/INTERN PLACEMENT –

Monmouth University – Spring 2012 – January 18 – April 27, 2012

Jessica Black High School Rebecca Bleiberg

This should have read at the High School with Barbara Lagowski

Geoffrey Hipschman JMF Paul Eschelbach

This should have read at the Middle School with Robert Stout

Stephanie Matano High School Barbara Lagowski

This should have read at the High School with Desmond Dunkley

Motion was made by Mr. Parnell, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following item (28).
Ayes (9), Nays (0), Absent (0).

28. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:20 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **personnel matters** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. Action may be taken in the public portion of the meeting upon adjournment of this executive session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent 0
Date: October 19, 2011

The Board returned to public session at 9:22 P.M.

A. **ROLL CALL**

Mr. Dangler - President	Mrs. Perez	Mr. Zambrano
Mrs. Beams - Vice President	Mr. Grant	Mr. Parnell
Mrs. George	Mrs. Critelli	Mr. Menkin

29. **APPROVAL TO PLACE EMPLOYEE OF ADMINISTRATIVE LEAVE WITH PAY**

Motion was made by Mrs. Beams, seconded by Mr. Parnell and carried by roll call vote that Rochelle Langley be placed on administrative leave with pay pending the outcome of the investigation.

Ayes (9), Nays (0), Absent (0)

Motion was made by Mrs. George, seconded by Mrs. Beams and carried by roll call vote that the Board approve the following item (30).
Ayes (9), Nays (0), Absent (0)

30. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:25 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the **attorney/client privilege concerning litigation against the Board of Education** and others with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey.

It is expected that the closed executive session will last not more than twenty minutes. At the conclusion of the closed executive session, the Long Branch Board of Education may return to the public portion of the meeting and may take action.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: October 19, 2011

The Board returned to open session at 9:30 P.M.

A. **ROLL CALL**

Mr. Dangler - President	Mrs. Perez	Mr. Zambrano
Mrs. Beams - Vice President	Mr. Grant	Mr. Parnell
Mrs. George	Mrs. Critelli	Mr. Menkin

DISCUSSION

Mrs. George – Can the girls wear white gowns for graduation?

Mr. Salvatore – I have received some requests and I am looking into it now.

Mrs. Beams – At the Harvest Festival one of the slides was incredibly dirty.

Mr. Salvatore – I am aware of that and I have told the people in charge that if they see something like that in the future, they should close it down and move it, regardless of any directive I had previously given. The equipment should be clean at all times.

Mr. Menkin – What are we doing with the \$2,000. check that we received for the Middle School?

Mr. Salvatore – We are looking into what the funds should be used for. Again, I commend Nawal Maroun and her staff on the success that her efforts in food service have brought to the district.

Mr. Menkin – I have noticed that there are drainage issues at the High School field.

Mr. Salvatore – The design was not adequate to handle the flow of water and there should have been zipper drains installed. We are still working to remediate that problem.

I have also directed Ann Degan to send an email to the SDA regarding the old High School. We know there were funds allotted to the project but to date we have not heard anything else.

Mr. Zambrano – The old High School is very dark. Can we have some lighting put there?

Mr. Salvatore – Nick Crupi brought that up at our meeting and suggested lighting as well.

Mr. Zambrano questioned Mr. Salvatore with regards to the part time computer technician, the number of hours that he works and who he reports to.

Mr. Salvatore - He works a minimum of 25 hours per week, however he has put in more so far, but he will only be paid for the 25 hours. He reports directly to Chris Dringus.

Mr. Zambrano – Can we get an inventory of equipment that we have for snow removal this year?

Mrs. George – Are we going to be using shared services with the County with regards to snow removal and vehicles?

Mr. Salvatore – Utilizing the County for snow removal will not necessarily help us since they cannot clean our streets until their streets are completed however, we may be purchasing some used vehicles from them.

Mrs. Perez – At the field hockey game there were no bleachers for spectators and no score board. I was told that the score board has to be run by the students and the custodians have to make the bleachers available.

Mr. Salvatore – I will be meeting with Jason Corley and Nick Crupi to coordinate various activities in athletics. It is not true that the students are responsible for the score board. There are custodians who can be used to do that.

Mr. Parnell suggested the possibility of putting speed bumps on Alumni Way.

31. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board

31. **ADJOURNMENT – 10:14 P.M.**

There being no further discussion, motion was made by Mrs. Beams, seconded by Mrs. Critelli and carried by roll call vote that the Board adjourn the meeting at 10:14 P.M.
Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

CONFERENCES

APPENDIX D

Note: The following staff member is being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 08-13 OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

LUANN CANDELMO, district Occupational Therapist, at the Autism & Sensory Processing Disorders workshop to be held at the Sheraton Hotel in Eatontown, New Jersey on November 16, 2011 at a total cost not to exceed \$180.27 (Acct. #20-251-200-500-251-20-00).

BONNIE TEDESCHI, Gregory School teacher, at the 4th Annual Special Education Preparing for Common Core Standards & Assessments workshop at the Crowne Plaza in Somerset, New Jersey on December 6, 2011 at a total cost not to exceed \$174.79 (Acct. #20-255-200-500-255-20-00).

NOEMIA VIDAZINHA, Amerigo A. Anastasia School teacher, at the RTI: Effectively Intervening with Students Before They Fall to Far Behind in Reading workshop, to be held at the Best Western Plus in Newark, New Jersey on October 27, 2011 at a total cost not to exceed \$253.10 (Acct. #20-231-200-300-231-20-00).

JOEY ROBINSON, Lenna W. Conrow School teacher, at the Autism & Sensory Processing Disorders workshop to be held at the Sheraton Hotel in Eatontown, New Jersey on November 16, 2011 at a total cost not to exceed \$179.00 (Acct. #20-218-200-580-390-08-44).

JOANNE BAUER, Speech Language Specialist, at the Autism & Sensory Processing Disorders workshop to be held at the Sheraton Hotel in Eatontown, New Jersey on November 16, 2011 at a total cost not to exceed \$179.00 (Acct. #20-215-200-500-251-20-00).

KEVIN CAREY, Supervisor of Funded Grants, at the Grant Management Class to be held at the New Jersey Training and Conference Center in Trenton, New Jersey on November 17 and 18, 2011 at a cost not to exceed \$595.00 (Acct. #20-231-200-300-231-25-00).

MICHAEL SALVATORE, Superintendent of Schools, at the 2012 AASA National Conference of Education to be held at the George R. Brown Houston Convention Center in Houston, Texas from February 15 – 19, 2012 at a cost not to exceed \$2,296.50 (Acct. #11-000-230-585-390-12-44).

ALVIN FREEMAN, Assistant Superintendent of Schools, at the 2012 AASA National Conference of Education to be held at the George R. Brown Houston Convention Center in Houston, Texas from February 15 – 19, 2012 at a cost not to exceed \$1,830.50 (Acct. #11-000-230-585-390-12-44).

CONFERENCES

APPENDIX D

MELANIE ROVINSKY-MONTEIRO, Joseph M. Ferraina Early Childhood Learning Center teacher, at the Preschool Master Teacher Seminar to be held at the New Jersey Department of Education in Trenton, New Jersey on October 20, 2011, November 22, 2011, December 14, 2011, February 7, 2012, March 14, 2012, April 17, 2012, May 15, 2012 and June 12, 2012 (Acct. #20-218-200-580-390-04-44).

NICHOLAS CRUPI, Manager of Buildings and Grounds, at the NJDEP IPM – Integrated Pest Management Updates workshop to be held at Rutgers Cooperative Extension Service in Freehold, New Jersey at a total cost not to exceed \$135.03 (Acct. #11-000-262-610-311-12-00).

RANDY HULL, Head Groundsman, at the NJDEP IPM – Integrated Pest Management Updates workshop to be held at Rutgers Cooperative Extension Service in Freehold, New Jersey at a total cost not to exceed \$125.00 (Acct. #11-000-262-610-311-12-00).

STEPHANIE SNIFFEN, Amerigo A. Anastasia School teacher, at the ASAH's 35th Annual Conference "Ensuring the Future of our Youth in These Times of Uncertainty" to be held at the Atlantic City Convention Center in Atlantic City, New Jersey on November 4, 2011 at a total cost not to exceed \$211.40 (Acct. #15-000-240-500-390-03-44).

FIELD TRIPS

APPENDIX E

Long Branch – Approximately 15 Amerigo A. Anastasia School students to Seven Presidents Park and Beach on October 21, 2011, January 27, 2012 and April 3, 2012 at no cost to the district. These students will be chaperoned by Ms. Careri and Mrs. Moriarty.

Neptune – Approximately 60 Amerigo A. Anastasia School, Gregory School, High School and Middle School students to Shore Lanes on November 2, 9, 16, 23 and 30, 2011, December 7, 14, 21, 2011 and January 4, 11 and 25, 2012 at a total cost not to exceed \$6,180.00. These students will be chaperoned by M. Swobodzien, J. Castoro, J. Trzeszkowski, M. Popo, T. Monteiro, S. Cook, M. Turner, L. Perez, K. Schaubert, D. Bowles, F. Caputo, D. Montijo, P. Skinner, S. Zanni, A. Bozeyowski, C. Porges, K. Koar and G. Zungri (Acct. #11-000-270-512-312-11-00, Acct. #11-401-100-800-312-11-00).

Long Branch - Approximately 15 High School Students to the Joseph M. Ferraina Early Childhood Learning Center and Lenna. W. Conrow School on October 14, 2011 at no cost to the district. These students will be chaperoned by Mrs. Ruland.

Red Bank – Approximately 50 High School students to the Two River Theater on September 22, 2011 at no cost to the district. These students will be chaperoned by J. Peluso and one additional chaperone.

Holmdel – Approximately 23 Joseph M. Ferraina Early Childhood Learning Center students to Casola Farms on October 11, 2011 at a cost not to exceed \$114.77. These students will be chaperoned by A. Di Persio, C. Rodas, A. Cassidy and two additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Casola Farms on October 12, 2011 at a cost not to exceed \$224.55. These students will be chaperoned by A. Di Persio, D. Buono, K. Napolitano, K. Jelks and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Casola Farms on October 13, 2011 at a cost not to exceed \$224.55. These students will be chaperoned by A. Di Persio, D. Carannante, P. Perez, T. Morrissey and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Casola Farms on October 17, 2011 at a cost not to exceed \$224.55. These students will be chaperoned by A. Di Persio, K. Spitzer, M. Ronan, E. Lundberg and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Casola Farms on October 18, 2011 at a cost not to exceed \$224.55. These students will be chaperoned by A. Di Persio, E. Perez, L. Bland, J. Wegelin and three additional chaperones (Acct. #20-218-100-800-100-04-00).

FIELD TRIPS (continued)

APPENDIX E

Holmdel – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Casola Farms on October 19, 2011 at a cost not to exceed \$224.55. These students will be chaperoned by A. Di Persio, N. Bauer, M. Carr, K. Longo and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Casola Farms on October 20, 2011 at a cost not to exceed \$224.55. These students will be chaperoned by A. Di Persio, D. Tordella, M. Chavez, M. Schaffner and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 30 Pre-School - 540 Broadway School students to Casola Farms on October 24, 2011 at a cost not to exceed \$149.70. These students will be chaperoned by A. Di Persio, S. Coyle, C. Gomez and two additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 30 Pre-School - 540 Broadway School students to Casola Farms on October 25, 2011 at a cost not to exceed \$149.70. These students will be chaperoned by A. Di Persio, L. Truett, J. Blake and two additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 45 Lenna W. Conrow School students to Casola Farms on October 11, 2011 at a cost not to exceed \$224.55. These students will be chaperoned by T. Styslinger, D. Little, A. Castano, E. Dement and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 45 Lenna W. Conrow School students to Casola Farms on October 12, 2011 at a cost not to exceed \$224.55. These students will be chaperoned by T. Styslinger, S.Tomaini, M. Bruno, T. Cistaro and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 36 Lenna W. Conrow School students to Casola Farms on October 13, 2011 at a cost not to exceed \$179.64. These students will be chaperoned by T. Styslinger, C. Litchenau, M. Riggi, E. Atkinson and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 40 Lenna W. Conrow School students to Casola Farms on October 17, 2011 at a cost not to exceed \$199.60. These students will be chaperoned by T. Styslinger, J. Wagner, K. Baista, T. Singer and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 41 Lenna W. Conrow School students to Casola Farms on October 18, 2011 at a cost not to exceed \$204.59. These students will be chaperoned by T. Styslinger, J. Rubin, A. Migliaccio, J. Collins and three additional chaperones (Acct. #20-218-100-800-100-04-00).

FIELD TRIPS (continued)

APPENDIX E

Holmdel – Approximately 42 Lenna W. Conrow School students to Casola Farms on October 19, 2011 at a cost not to exceed \$209.58. These students will be chaperoned by T. Styslinger, B. Stark, C. Higgins, K. Tomaino and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 43 Lenna W. Conrow School students to Casola Farms on October 20, 2011 at a cost not to exceed \$214.57. These students will be chaperoned by T. Styslinger, J. Maney, R. Thakore, N. Greenwood and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 37 Lenna W. Conrow School students to Casola Farms on October 21, 2011 at a cost not to exceed \$184.63. These students will be chaperoned by T. Styslinger, S. Gallo, K. Oliveri, D. O'Grady and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 42 Lenna W. Conrow School students to Casola Farms on October 24, 2011 at a cost not to exceed \$209.58. These students will be chaperoned by T. Styslinger, J. Long, J. Bell, C. Svenda and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 36 Lenna W. Conrow School students to Casola Farms on October 25, 2011 at a cost not to exceed \$179.64. These students will be chaperoned by T. Styslinger, P. Desfosse, L. Prosser, K. Ferraro and three additional chaperones (Acct. #20-218-100-800-100-04-00).

Holmdel – Approximately 30 Amerigo A. Anastasia School students to Dearborn Farms on October 27, 2011 at a cost not to exceed \$180.80. These students will be chaperoned by K. Walker, S. Cleveland, A. Fried, S. McNerney and M. Wilks (Acct. #20-218-200-580-390-08-44).

Old Bridge – Approximately 75 Amerigo A. Anastasia School students to Cheesequake Farms on October 28, 2011 at a total cost not to exceed \$450.00. These students will be chaperoned by M. Fiore, M. Panizzi, M. Gomez, E. Villalobos, C. Friday, C. Branch, J. Castoro, T. Monteiro and S. Cook (Acct. #15-000-270-512-314-03-00).

Old Bridge – Approximately 75 Amerigo A. Anastasia School students to Cheesequake Farms on October 26, 2011 at a total cost not to exceed \$450.00. These students will be chaperoned by M. Fiore, E. Kaeli, L. Dobel, M. LaPiana, T. Grell, E. Gonzalez, J. Falnigan, M. Swobodzien and M. Popo (Acct. #15-000-270-512-314-03-00).

Neptune – Approximately 20 High School students to Neptune High School on October 31, 2011 at a total cost not to exceed 225.00. These students will be chaperoned by Lt. Col. William Spence, Msgt. William Wilson and James Falco (Acct. #15-190-100-800-167-01-00).

Red Bank – Approximately 50 High School students to the Two River Theatre on November 8, 2011 at no cost to the district. These students will be chaperoned by L. Heptig and two additional staff members to be named at a later date.

Ocean Township – Approximately 30 540 Broadway Pre-School students to Costco on November 1, 2011 at no cost to the district. These students will be chaperoned by L. Truett, J. Blake and two additional staff members to be named at a later date.

Ocean Township – Approximately 30 540 Broadway Pre-School students to Costco on November 2, 2011 at no cost to the district. These students will be chaperoned by S. Coyle, C. Gomez and two additional staff members to be named at a later date.

Ocean Township – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Costco on November 7, 2011 at no cost to the district. These students will be chaperoned by E. Perez, L. Bland, J. Wegelin and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Costco on November 8, 2011 at no cost to the district. These students will be chaperoned by N. Bauer, M. Carr, K. Longo and three additional staff members to be named at a later date.

Ocean Township – Approximately 23 Joseph M. Ferraina Early Childhood Learning Center students to Costco on November 14, 2011 at no cost to the district. These students will be chaperoned by C. Rodas, N. Howell and A. Cassidy.

Ocean Township – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Costco on November 16, 2011 at no cost to the district. These students will be chaperoned by D. Carannante, T. Morrissey, P. Perez and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 1, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, D. Little, A. Castano, E. Dement and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 2, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, S. Tomaini, M. Bruno, T. Cistaro and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 3, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, C. Lichtenau, M. Riggi, E. Atkinson and three additional staff members to be named at a later date.

FIELD TRIPS (continued)

APPENDIX E

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 7, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, J. Wagner, T. Singer, J. Baiata and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 8, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, J. Rubin, A. Migliaccio, J. Collins and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 9, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, B. Stark, C. Higgins, R. Thakore and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 14, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, C. Tomaino, D. O'Grady, K. Oliveri and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 15, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, S. Gallo, J. Maney, N. Greenwood and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 16, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, J. Long, J. Bell, C. Svenda and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Lenna W. Conrow School students to Costco on November 16, 2011 at no cost to the district. These students will be chaperoned by T. Styslinger, P. Defosse, S. Prosser, C. Ferraro and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Costco on November 3, 2011 at no cost to the district. These students will be chaperoned by M. Ronan, E. Lundberg, K. Spitzer and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Costco on November 9, 2011 at no cost to the district. These students will be chaperoned by D. Carannante, T. Morrissey, P. Perez and three additional staff members to be named at a later date.

FIELD TRIPS (continued)

APPENDIX E

Ocean Township – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Costco on November 9, 2011 at no cost to the district. These students will be chaperoned by D. Tordella, M. Schaffner, M. Chavez and three additional staff members to be named at a later date.

Ocean Township – Approximately 45 Joseph M. Ferraina Early Childhood Learning Center students to Costco on November 9, 2011 at no cost to the district. These students will be chaperoned by D. Buono, K. Jelks, K. Napolitano and three additional staff members to be named at a later date.

Long Branch – Approximately 100 Audrey W. Clark School students to the Long Branch Public Library on November 2, 2011 and November 3, 2011 at no cost to the district. These students will be chaperoned by T. LaGaipa, C. Barone, A. Ciaglia, S. Mooji, K. Napolitano and A. Stagich.

Matawan – Approximately 50 Audrey W. Clark School students to Cheesequake Farms on October 13, 2011 at a cost not to exceed \$300.00. These students will be chaperoned by S. Ridilla, J. Desmond, A. Migliaccio, K. Domogala and additional staff members to be named at a later date (Acct. #20-218-100-800-100-04-00).

Hazlet – Approximately 24 Amerigo A. Anastasia School students to Green Meadows Farm on October 24, 2011 at a cost not to exceed \$323.00. These students will be chaperoned by F. Caputo, S. Sniffen, A. Castoro, M. Swobodzien, P. Skinner, D. Montijo, M. Turner, S. Cook, T. Montiero and M. Popo (Acct. #15-000-270-512-314-03-00).

West Long Branch – Approximately 25 High School students to Monmouth University on October 27, 2011 at no cost to the district. These students will be chaperoned by C. Arcomano.

Long Branch – Approximately 16 High School students to the Amerigo A. Anastasia School on December 8, 2011 at no cost to the district. These students will be chaperoned by M. Ruland.

Ewing – Approximately 40 High School students to The College of New Jersey on October 13, 2011 at no cost to the district. These students will be chaperoned by J. Palumbo and C. Wegert.

Long Branch – Approximately 30 Amerigo A. Anastasia School students to Dunkin Donuts on November 9, 2011 at no cost to the district. These students will be chaperoned by K. Walker, S. Cleveland, M. Wilks, A. Fried and S. McNerney.

Deal Park – Approximately 66 West End School students to Axelrod Performing Arts Center on November 4, 2011 at no cost to the district. These students will be chaperoned by A. LaGaipa, E. Marx, S. Montgomery, C. Torchia, L. Dalton, M. Smith, R. Bitetti and C. Berman.

FIELD TRIPS (continued)

APPENDIX E

New Brunswick – Approximately 16 High School students to Mason Gross School of the Arts on November 17, 2011 at no cost to the district. These students will be chaperoned by M. Ruland.

Holmdel – Approximately 144 Morris Avenue School students to A. Casola Farms on October 20, 2011 at a total cost not to exceed \$25.00. These students will be chaperoned by M. Maiorca, C. Addonizio, M. Harding, M. Lasalle, C. Dorward, K. Corson and 5 additional chaperones to be named at a later date.

Holmdel – Approximately 141 Morris Avenue School students to A. Casola Farms on October 19, 2011 at a total cost not to exceed \$25.00. These students will be chaperoned by M. Maiorca, J. Buckley, N. Daniele, M. Prieto and 5 additional chaperones to be named at a later date.

Holmdel – Approximately 145 Morris Avenue School students to A. Casola Farms on October 21, 2011 at a total cost not to exceed \$25.00. These students will be chaperoned by M. Maiorca, C. Addonizio, G. Pagano, J. Reilly, M. Morely, L. Kiy, M. Dilley and 5 additional chaperones to be named at a later date.

Eatontown – Approximately 30 Amerigo A. Anastasia School students to Barnes & Noble on October 19, 2011 at no cost to the district. These students will be chaperoned by K. Walker, A. Fried, S. Cleveland, S. McNerney and M. Wilks.